

## VillageWalk Garden Club Executive Meeting Minutes

February 10, 2025 at 3:00 p.m.

**Town Center Library 15181 Latitude, Bonita Springs, FL 34135**

**Call to Order:** Jackie called the meeting to order at 3:00.

**Quorum:** A quorum was met with these attendees: Jackie Fegan, president; JB Schuetz, 1<sup>st</sup> Vice President; Ed and Bernice Anzures, 2<sup>nd</sup> Vice Presidents; Don Blackwell, Treasurer; Patricia Krusac, Secretary; Linda Blaise, Chair of Butterfly Garden.

**Secretary or Treasurer's Report:** These were sent separately. Motion to accept both by Pat/seconded by JB. Motion passed

**Nomination Committee Report:** The Nominating Committee will present this slate to the membership at the General Meeting.

President: Cheryl Gedris 1<sup>st</sup> VP: Leslie Bischoff w/ assistance from Jackie Fegan

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2<sup>nd</sup> VP: Val Shah

Treasurer: Don Blackwell

Secretary: Lee Ann Podruch

**KW/HOA meeting for the Butterfly Fest:** Discussion of notes from the Meeting with Kara Blewitt and Debbie DeNoia regarding questions for the Butterfly Fest. It was a positive meeting with HOA/KW offering loan of equipment; where signs may be placed; and how they will promote this event. No flyers will be allowed except at the local businesses, if they so choose to display a flyer in a plastic holder. No tape allowed. The HOA is working with the Gate to set up a separate Garden Club “unit” for this event. They must have the first and last names for any outside visitors. If a resident invites a friend, the resident should add them to their guest list. Jackie will enter all invited outside visitors if she receives their information well ahead of time. All entering guests must still show their driver’s license.

**Fundraising Process Review:** All fundraising will now follow a Blue Print Reference. The board will need to have a List of all outside entities participating (name, contact person, phone/email); List of VW/VWGC participants (type of display, lead person with email/phone, special requirements); List of all equipment needed (chairs, tables, tents, port-a-potty); Lead people for transportation (equipment to/from all sites including any being borrowed from KW); Leads for setup/take down, communications/publicity, and if golf carts are being utilized.

**Butterfly Fest requirements:** Linda was provided with the answers to her questions about the Fest and a Blueprint questionnaire will be completed by her and Jackie. It will include all of the above needed information including who is doing what, a communication plan, and visitor protocol. Publicity about the event will be through The HOA and our communications committee with the emphasis on our own community being invited. Prior invitations to other community Garden Clubs will be honored this time since they have already been invited.

**Motion to Adjourn:** Motion by Don/seconded by Ed. Adjourned at 4:03 p.m.

Respectfully submitted,

Patricia Krusac